

Meeting Schedule & standard items of agenda

	Full Governing Board	Resource Management Committee	Teaching & Learning Committee
Autumn 2023	<i>4th October 2023 5.30pm start</i> Standard agenda items: • Appointment of chair/vice, other governor roles and committees • Skills Audit • Declaration of interest • Review terms of reference for Governors meetings • KCSIE Update/ Safeguarding training (sign part 1 & 2) • Training needs identified • Headteacher Report • Chairs Report • Governor activity and impact • OFSTED Preparation • Role in self evaluation • Website compliance review • Headteachers performance management • MAT update	<i>11th October 2023 5.30pm start</i> Standard agenda items: • Performance management and salary review • Staffing review • Policy review	<i>15th November 2023 5.30pm start</i> Standard agenda items: • Attainment and progress overview including targets • Curriculum updates
Spring 2024	<i>24th January 2024 5.15pm start</i> Standard agenda items: • Approval of Annex 1 & 5 • Approval of SFVS • Verbal reports and feedback from committee chairs • Headteacher Report • Chairs Report • Governor activity feedback and impact • Website compliance review • MAT update	<i>31st January 2024 5.15pm start</i> Standard agenda items: • Policy review • Approval of SFVS	<i>7th February 2024 5.15pm start</i> Standard agenda items: • Attainment and progress overview • SATS preparation and governor involvement • Curriculum updates

Summer 2024	<i>1st May 2024 5.15pm start</i>	<i>8th May 2024 5.15pm start</i>	<i>15th May 2024 & 10th July 2024 5.15pm start</i>
	Standard agenda items: • Verbal reports and feedback from committees' chairs • Headteacher Report • Chairs Report • Governor activity feedback and impact • MAT update	Standard agenda items: • Policy review	Non-negotiable agenda items: • Attainment and progress overview • Curriculum updates