



Be The Best You Can Be!

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Headteacher: Mrs. S Hughes

Deputy Headteacher: Mrs H. Baines

Dear Parents and Carers,

Adverse Weather Protocol

At this time of year, there is always the possibility of severe weather, including heavy snow, ice and difficult travel conditions. Our priority at Newton Primary School is always to keep the school open wherever it is safe to do so, ensuring that children's learning is disrupted as little as possible. However, the safety of our children and staff will always come first. In extreme circumstances, where safety is at risk, the school may need to close or make adjustments to the school day. Unless you are informed otherwise, parents and carers should assume that the school will remain open.

Severe Weather Before the School Day

Any decision to close the school due to severe weather will be made following a careful assessment of:

- Local weather and road conditions
- Site safety, including access to the school grounds
- Staffing levels

This decision will be taken by the Headteacher, in consultation with the Deputy Headteacher and site team. Where possible, we will give advance notice. If the school does need to close, parents and carers will be informed as early as possible via:

- The School APP – Please ensure you have your notifications set to on within the settings on your phone.
- The school website
- School Facebook Page

If the school is closed, information about learning arrangements will be shared with parents.

Severe or Deteriorating Weather During the School Day

If weather conditions worsen during the day, we will continue to monitor forecasts and local conditions closely. In these circumstances, it may be necessary to notify parents via the School App if the school needs to close early. Again in this situation we need to consider staff who live further afield getting home safely and we would appreciate you collecting the children at your earliest convenience.

After School Clubs

If we need to close after school clubs early, we will send a notification on the school app and if there are only a few children we may telephone you.



Subsequent Day(s)

Should closure be necessary for more than one day, the same communication methods outlined above will be used to notify all parents and carers.

To help these procedures run smoothly, we kindly ask for your support by:

- Please wait until you have received official communication from the school. We understand that parents may feel anxious; however, frequent calls or messages can make it more difficult for staff to keep children calm and reassured.
- Not arriving on site to collect your child without prior communication. In previous situations, this has led to congestion at reception and delays in safely locating pupils.
If you have an exceptional concern about your child's journey home and wish to collect them earlier than our proposed arrangements, please contact the school office on **01773 872384** before collecting your child.

Finally, if you do not receive information from the school to the contrary, please **assume that the school will be open as usual.**

Thank you for your continued support and understanding. Situations such as these are extremely rare, and our intention is always to ensure that all children and staff are safe, supported and cared for.

Kind regards,
Mrs S. Hughes



